



ST. ANN'S COLLEGE FOR WOMEN

Run by The Society of St Anne

Affiliated to Acharya Nagarjuna University, Approved by AICTE

Recognised under Section 2(f) of the UGC Act 1956, New Delhi.

Accredited by NAAC with 'A' Grade in the first cycle

Amaravathi Road, Gorantla, Guntur-34, Andhra Pradesh, India.



Estd:1997

Email: st_anns_coll@yahoo.co.in

Website: www.stannscollegeforwomen.org

STUDENTS' CODE OF CONDUCT

(As per Institutional and NAAC Guidelines)

General Discipline

- All students shall strictly adhere to the rules and regulations laid down by the College.
- Any violation of rules or instructions will be recorded in the Identity Card and College Records as a warning.
- Upon three recorded violations, the College reserves the right to suspend or expel the student at any stage.

College Timings & Assembly

- Working Hours:
 - Monday to Friday: 8:55 AM – 3:00 PM
 - Saturday: 8:55 AM – 12:30 PM
- Morning Assembly: Attendance is mandatory. Students must maintain discipline, respect, and attentiveness.

Dress Code

- Students must attend college in the prescribed uniform only.
- Dress should be modest and appropriate to maintain institutional decorum.
- Excessive jewelry is discouraged to ensure a healthy physical and psychological environment.

Identity Card

- Every student must carry her Identity Card at all times within the campus.
- The card must be produced when requested by College authorities.
- Loss of ID card should be reported immediately; a duplicate will be issued on payment.

- The Identity Card must be surrendered during transfer/withdrawal for clearance.

Mobile Phone Usage

- Mobile phones are permitted only for academic purposes such as internships and online training.
- Unauthorized use within classrooms, corridors, or offices is strictly prohibited.
- Violation will result in confiscation and disciplinary action.
- Students are prohibited from taking photos/videos of any activity without official permission.

Certificates & Administrative Procedures

- Students must approach the College Office for certificates, testimonials, and official documents.
- Direct approach to the Principal for such matters is discouraged unless permitted.
- Original certificates submitted at the time of admission will not be returned. Students must retain photocopies.
- The original Transfer Certificate (T.C.) will not be returned after admission.

Cleanliness & Campus Discipline

- Students must maintain cleanliness and hygiene of the campus and buildings.
- Loitering near Principal's chamber, corridors, or classrooms without purpose is prohibited.
- Students should use designated areas such as the Waiting Hall during free time.
- Sitting on parked vehicles or using them improperly is prohibited; violations may attract a fine.

Two-Wheeler Regulations

- Students using two-wheelers must submit:
 - Proof of Date of Birth
 - Valid Driving License
 - Undertaking to wear a helmet at all times
- Triple riding and unsafe driving practices are strictly prohibited.

Notice Board & Communication

- Students must regularly check the College Notice Board for updates.
- They should also respond promptly to communications via official WhatsApp/SMS alerts regarding:
 - APSCHE & ANU notifications
 - Fee payments
 - Examination schedules and results

Anti-Ragging Policy

- Ragging in any form is strictly prohibited.
- Any violation will be dealt with as per the Prohibition of Ragging Act, 1996, leading to severe disciplinary action including expulsion.

Guidelines to Parents

- Parents/Guardians are requested to ensure regularity, punctuality, and discipline of their wards.
- They are encouraged to monitor their ward's academic progress and behavior.
- Parents are welcome to contact the institution for enquiries.
- They are expected to attend Parent-Teacher Meetings and respond promptly when invited by the College.